

Village of Dane

Incorporated April 6, 1899

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VILLAGE OF DANE BOARD MEETING MINUTES

Pursuant to Wisconsin State Statute 19.84, the Village Board of the Village of Dane held their regular board meeting on **Monday, June 7, 2010, at 7:00 pm** at the Village Hall, 102 W. Main Street, Village of Dane. The meeting agenda was published in the Lodi Enterprise and posted in three designated locations. Representing the Village Board was: President Steve Clemens, Trustee Don Lord, Trustee Roger Schmidt, Trustee Todd Endres and Trustee Jim Lord. Also present were: Rebecca Simpson, Clerk/Treasurer/Administrator; David Koenig, Jr., Public Works Director; Troy Berg, Dane Manufacturing; Bob Gustafson, Gustafson's Body Shop; Steve Kelley, TG Tire; Jason Valerius, MSA; and five (5) village residents.

1) Call to order.

The meeting was called to order by President Clemens at 7:00 pm.

2) Agenda Confirmation

Agenda Item # 7 was completed at the previous regular board meeting and can be disregarded.

3) Approval of minutes

a) May 3, 2010

Motion: Schmidt/Don Lord: to approve the minutes from the May 3rd, 2010 meeting as written. Abstain: Endres & Jim Lord, Motion Carried.

b) May 19, 2010.

Motion: Schmidt/Jim Lord: to approve the minutes from the May 19th, 2010 meeting as written. Motion Carried.

4) Operator's licenses 2010-2011 (new and renewals), cigarette license renewals and liquor license renewals as follows:

a) CLASS "A" fermented malt beverage license:

i) Jax Enterprises, Dennis J. Jax, DBA Dane Kwik Stop at 101 W. Main St.

Motion: Clemens/Endres to approve the Class "A" fermented beverage license, cigarette license to Jax Enterprises, and all operator's licenses submitted. Motion Carried.

b) CLASS "B" combination liquor and fermented beverage license:

i) David Wolff (Pojo's Pup, LLC), DBA The Pup at 115 E. Main St. (wood frame building)

Motion: Clemens/Endres to approve the Class "B" combination liquor and fermented beverage license, cigarette license to Pojo's Pup, LLC, and all operator's licenses submitted. Motion Carried.

ii) Peggy J. Ripp DBA Peg & Doc's Sports Bar & Grill at 106 Dane St. (1st floor and fenced in back deck and horseshoe area)

Motion: Clemens/Endres to approve the Class "B" combination liquor and fermented beverage license, cigarette license to Peggy J. Ripp, and all operator's licenses submitted. Motion Carried.

iii) David and Patricia Hewitt, DBA Hoopsnakes Corner Bar, at 102 Dane St (First floor of wood frame building)

Motion: Clemens/Jim Lord: to approve the Class "B" combination liquor and fermented beverage license, cigarette license to David and Patricia Hewitt, and all operator's licenses submitted. Motion Carried.

- 5) Temporary CLASS “B” combination liquor and fermented beverage license & operator’s license: Dane Fire Firemen's picnic (June 24-27)
Motion: Clemens/Jim Lord: to approve the temporary Class “B” fermented beverage license and operator’s license to Dane Fire Department. Abstain: Don Lord & Roger Schmidt. Motion Carried.
- 6) Temporary operator’s license – Dane Men’s Softball league
Motion: Clemens/Schmidt: to approve a temporary operator’s license to Ronald Schwenn for the Dane Men’s Softball league. Motion Carried.
- 7) An application for a temporary Class “B” beer permit & operators licenses for St. Michael’s Annual Church Picnic to be held on June 6th, 2010. – NO DISCUSSION/ACTION
- 8) Old Business
 - a) Capitol Valley Park Improvements
Motion: Endres/Clemens: to have discussion on the Capitol Valley Park Improvements. Everything is completed except the scoreboard, concrete under the bleachers, and the building.
 - b) Village property for sale. Parcels 0908-242-8162-3 and 0908-242-8157-0 and part plated Snyder Dr.
Motion: Schmidt/Jim Lord: to have a discussion of the village land that will be for sale. The village has learned that there is another interested party in purchasing all three sections. Becky Simpson will do research to determine the proper process for selling public land.
 - c) Capitol Valley Estates Park Property – Update – NONE
 - d) Village’s One Year Plan
Motion: Endres/Don Lord: to have discussion on the Village’s One Year Plan.
 - i) Budget and Financial Analysis – No discussion
 - ii) Infrastructure and Asset Lifecycle Management – No Discussion
 - iii) Communication, Collaboration and Process Improvements – No Discussion
 - iv) Village Ordinances and Codes

The board would like to work on updating the Code of Ordinances. President Clemens would like to create another commission to review the ordinance and compare to other municipalities. The purpose of the board would be to strengthen the ordinances. Becky suggested getting quotes from companies that specialize in re-codification. She feels that it will be beneficial to see what it would cost.

- v) Formulation of Planning Commission

Per Wisconsin State Statues, the village is required to have a seven (7) member planning commission that must consist of at least three (3) residents. The board will have to adopt an ordinance and then the Village President can nominate individuals to the commission and they should be confirmed by the board. The board would like to have the makeup of the commission to be one (1) board member to be the chairman, (1) owner of a business in the village, the Public Works Director, and four (4) citizens. Becky will work on the ordinance for adoption at the July meeting.

Jason from MSA was also present at the meeting to discuss the comprehensive plan. He stated that they typically take 7-9 months and can cost around 16,000 to mid-upper 20,000 depending on how much detail the village would like in the plan.

There will be grant money available later in 2010 to assist with the cost of the comprehensive plan. Once the grant applications are available, Becky will inform the board and start the process to apply.

- 9) New Business
 - a) TG Tire Service – Steve Kelley

Steve Kelly came to the board to get a recommendation to the Judge to drop the citations he received for running a commercial business out of his home. He met previously with the village board and has met the requirements that they had asked of him.

Motion: Schmidt/Don Lord: to recommend to the Judge that the citations against Steve Kelley be dropped. Motion Carried.

- b) Music Permit – Diane Ripp – Bert Deans Park June 19th

Motion: Schmidt/Jim Lord: to approve a music permit to Diane Ripp on June 19th at Bert Deans park. Motion Carried.

- c) Village of Dane Welcome Sign

Motion: Endres/Clemens: to discuss the possibilities of purchasing/installing welcome to the Village of Dane signs.

Todd received a couple of quotes and ideas on welcome signs for the village. The board is interested in the idea, but would like to use a village logo or phrase that is unique to the Village. Since the village does not have a logo or phrase the board would like to send a letter to village residents asking them to contribute to the village by creating a village logo and/or phrase.

- d) Road Construction Loan

Motion: Don Lord/Jim Lord: to discuss borrowing money to fund the road construction from S. Military Rd and other additives.

Motion: Clemens/ Schmidt: to borrow the entire amount plus engineering costs for the S. Military Rd project and four additives through DMB Community Bank – 5 Years – 2.99% interest. Motion Carried.

- e) Culvert at Lake Melvin Park

Motion: Endres/Don Lord: to discuss the culvert at Lake Melvin.

Todd is going to talk to Judy about sprucing the area up. Dave Koenig would like to keep the culverts out because since removing them it hasn't backed up. If we put them back in then there will be a high chance of water backing up since it restricts the flow. There was discussion of possibly purchasing that strip of land from Judy to square off her lot.

- f) Compliance Maintenance Annual Report (eCMAR)

Motion: Clemens/Endres: to approve eCMAR Resolution 2010-06. Motion Carried.

- g) Comprehensive Plan – Address in 8. D) v. Creation of Planning Commission.
h) Zoning Board of Appeals

Motion: Clemens/Endres: to discuss the Zoning Board of Appeals.

The board would like to re-establish the Zoning Board of Appeals. President Clemens will review the ordinance and hopefully make appointments at the next board meeting.

- i) Free e-waste event – Dane County

Becky Simpson will add the need for volunteers for the Free e-waste event on the website and post on the bulletin board.

10) Any other business, which may properly come before the Village Board.

Bob Gustafson came before the board to show his site plan for the expansion of his shop on Main St. The board did not have any objections to the addition.

Motion: Clemens/Don Lord: to approve the site plan of Gustafson's Body Shop located at 212 E Main St. Motion Carried.

There has been several complaints of properties in the village of Dane that are unsightly, have junk vehicles, or noxious weeds. They should be reported to the village office and they will be notified of non-compliance.

11) Clerk/Treasurer's report and payment of bills.

Motion: Jim Lord/Schmidt: to approve checks 15088-15133 and ACH Payments as presented. Motion Carried.

12) Set date of next regular meeting.

Tuesday July 6th, 2010 at 7:00 pm

13) Adjourn.

Motion: Endres/Jim Lord: to adjourn. Motion Carried. Meeting was adjourned at 9:40 pm.

Rebecca Simpson
Clerk/Treasurer/Administrator
6/10/10

*these minutes have not been approved and are subject to change and/or correction.

Approved:

Published: