

Village of Dane

Incorporated April 6, 1899

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VILLAGE OF DANE BOARD MEETING MINUTES

Pursuant to Wisconsin State Statute 19.84, the Village Board of the Village of Dane held their regular board meeting on **Monday August 1, 2011, 7:00 pm** at the Village Hall, 102 W. Main Street, Village of Dane. The meeting agenda was posted in three designated locations. Representing the Village Board was: President Steve Clemens, Trustee Kevin Skinner, Trustee Jim Lord, Trustee Todd Endres and Trustee Don Lord. Also present were: Rebecca Simpson, Clerk/Treasurer/Administrator; Dave Koenig Jr, Public Works Director; Patrick Brown, Police Chief; Scott Littell, US Cellular; Kelly Claflin, Keller; Troy Berg, Dane Manufacturing and ten (10) village residents.

1) Call to order.

Meeting was called to order by President Clemens at 7:00 pm.

2) Agenda Confirmation

Motion: Clemens/Don Lord to move item 7 to the beginning of the agenda. Motion Carried.

Motion: Clemens/Jim Lord to move item 9 to immediately follow item 7. Motion Carried.

3) Approval of minutes

a) July 11, 2011

Motion: Don Lord/Jim Lord to approve the minutes from the July 11, 2011 meeting as presented. Motion Carried.

4) Police Department Updates

The Town of Dekorra will be joining the Eastern Columbia County Joint Municipal Court. The Village of Dane did not receive the \$4,000 grant from Click or Ticket. The City of Lodi has agreed to turn over the speed board if the Village of Dane is willing to upgrade the software to get the machine working. The City of Lodi has requested to use the speed board on occasion. President Clemens notified the board that the cost is \$300 to upgrade the software.

5) Financial & Status Updates EMS

The EMS will be hosting an ice cream social in August.

6) Financial & Status Updates Fire District

The Fire District has agreed to begin publishing their agenda.

7) Public Works Committee Updates

a) New public works facility

Keller construction presented the figures to build the new Public Works building. Becky presented the financials with respects to borrowing. The board would like to have a special meeting to further discuss our borrowing capabilities after the new equalized value is released later this month.

8) Plan Commission Updates

a) Plan Commission Appointment

Motion: Clemens/Don Lord to appoint John Steele to the Plan Commission. Motion Carried.

b) Multi Use Pathways

Kevin Skinner presented a plan that will be included with the Comprehensive Plan. He feels that the village needs to have a plan in place for multi-use pathways especially for when the county does Highway DM.

9) Old Business

a) Bert Dean Park Property – adjacent land owner land options (sale or easement)

Becky presented that the assessor would have the property assessed at \$28,000 if it was a buildable lot. If the land is attached to the adjacent land owner it would be \$4,100. If the village sells the land they would

need to receive fair market value for the property. The board informed the property owner that they need to make a formal offer to purchase for the board to consider.

10) New Business

a) US Cellular – Antenna Change Plan

Scott Littell with US Cellular presented plans to the Village Board that showed three additional antennas that would have the 4G technology. They would not need any additional ground space and minimal space to run wires. The board wanted to know what the going rate for additional rent. Becky will call around to communities and present back at the special board meeting.

b) Selection of Audit Firm

Becky presented the information received from two audit firms. Baker Tilly - \$15,000 and Johnson Block - \$12,100. The board only budgeted for \$5,500. Becky feels that the costs are very high, but would like an audit. It was suggested that a review be completed versus a full audit. Becky will contact both companies and report back to the board.

c) Zoning Administrator Appointment

President Clemens requested more time to make a decision.

d) Ordinance Amendments

i) Section 10-1-13 Dynamic braking device

Motion: Clemens/Don Lord to approve section 10-1-13 Dynamic Braking Device ordinance 2011-03. Motion Carried.

ii) Section 13-1-140 Outside Storage of Firewood (discussion only)

The board requested that changes to this ordinance be discussed with the codification.

e) No Dumping Signs

Kevin has received complaints about illegal dumping in Capitol Valley Estates. Some of the residents would like No Dumping signs placed at the locations. Discussion occurred and it was determined that a notice should go in the next water and sewer bill reminding residents of the compost site.

f) Temporary Class “B” fermented beverage license for St. Michael’s Fish Fry from September 2011 – May 2012 and temporary operator’s licenses.

Motion: Jim Lord/Endres to approve a temporary Class “B” to St. Michael’s for their Fish Fry and temporary operator’s licenses as presented. Motion Carried.

g) Employee Handbook – Grievance Procedure

Becky presented the board with a Grievance Procedure for an employee handbook. A Grievance Procedure is required with the biennial budget that was passed.

Motion: Clemens/Endres to approve the grievance procedure as presented. Motion Carried.

h) **Temporary Class “B” fermented beverage license for Lake Melvin Yacht Club from September 9th – 11th and temporary operator’s licenses for ball tournament.**

Motion: Jim Lord/ Don Lord to approve a temporary Class “B” license to Lake Melvin Yacht Club for their tournament and temporary operators licenses as presented. Clemens – Aye, Don Lord – Aye, Jim Lord – Aye, Skinner – Aye, Endres – Abstain – Motion Approved.

11) Any other business, which may properly come before the Village Board – No Action

12) Clerk/Treasurer’s report and payment of bills

Motion: Jim Lord/Don Lord to approve checks 15742-15778 and ACH Payments as presented. Motion Carried.

13) Set date of next regular meeting.

Special Meeting – August 23rd – 6:30 pm

Regular Meeting – September 12th – 7:00 pm

14) Adjourn.

Motion: Endres/Skinner to adjourn. Motion Carried. Meeting adjourned at 9:25 pm.

Rebecca Simpson
Clerk/Treasurer/Administrator
08/9/2011

*these minutes have not been approved and are subject to change and/or correction.

Approved:

Posted: