

December 2017

Some Important Reminders:



Please return the top portion of the water sewer bill with your payment. The paper your water sewer bill is printed on is perforated about one third from the top. This is for easy separation. The top stub of the bill needs to be sent along with your payment in order to guarantee your payment is applied to the appropriate account.

If you use **Bill Pay through your bank**, be certain your current **address and account number** appear on the check. This helps to assure funds are applied accurately.



If payment is made after the due date, **you need to pay the late fee.** If payment is received after the end of the month, it will not be applied until the next month. New bills will be processed first. Therefore; your balance will reflect any past due amount.

If you use **GovPayNet to pay the water sewer bill**, the payment is not applied to your account until the money has been received by our bank. This can take 2 or more days. You need to allow for the 2 extra days or it will result in late fees or payments being applied after month end



A report on the quality of water in the Village of Dane can be found on the village website front page under "Spotlight". This report is required annually by the DNR.

When the Clerk has planned time out of the office, a note will be posted on the door with that information. In the case of an emergency or sickness, the office will be closed without any information being posted. Please be advised that I will return as soon as I am able.



Information on office hours for tax collection will be included with the tax bills, posted on the front door and available on the village website. Dog License Applications and new 2018 Trash and Recycling Calendars will also be included with the tax bills. Please look for this important information!



Caucus, the process used by the Village of Dane to have your name placed on the Election Ballot for Trustee will be held on **Tuesday, January 9.** In 2018, the President and two (2) Trustee positions are up for election. You need to attend Caucus and be nominated if you are interested in a position on the Village Board.

Winter Parking means **-NO PARKING on any village street from November 15, 2017 through April 15, 2018 from 2 a.m. to 6 a.m.** Parking tickets are \$25 for each offense. License Plates will be suspended for non-payment of tickets. All tickets are to be paid in the Village Clerk's office by cash, check, or GOVPAYNET.



Tunes 4 Tots Winter Program will be held on Thursday, December 14th at 6:30 pm in the large room of the Dane Community Center. Everyone is welcome to attend. For your enjoyment, music and dance will be performed by the youngsters. A new class session will begin in February 2018.

Composting is an ongoing process.

Last month's newsletter explained that two piles of compost are always in process at the Public Works Garage. Only compostable items should be placed on the in-process pile. Stones, sticks, or branches are not to be placed on either compost pile.



The **Village Clerk's Office** will be closed for the Christmas Holiday on Friday, December 22 through Monday, December 25. The office will be open December 26 through December 29. More information will follow.

HAPPY HOLIDAYS AND SAFE TRAVELS TO ALL!

